



USAID | INDIA
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USAID/India is accepting applications for the following Foreign Service National (FSN) Personal Services Contract position:

- Advertisement No.** : USAID/11-01
- Position Title** : Project Management Specialist
(Renewable Energy & Low Carbon Development)
- Number of Positions** : One (1)
- Office** : Clean Energy and Environment Office (CLEEO)
- Grade** : FSN-12
- Location** : The position is based at New Delhi.
- Working Hours** : 40 hours per week, Monday to Friday, 8:30 am to 5:30 pm
- Education** : Master's in engineering, economics, science, business administration, or related field is required. Doctoral degree in a relevant discipline such as energy, business, or economics is preferred.
- Experience** : Six to eight years of relevant work experience in energy and environmental sector organizations is required. More experience (i.e. 12-14 years) is preferred and will be an asset. Must have proven achievements and successful experience in broad energy sector activities – specifically renewable energy – to fulfill the requirements of this position. Combination of engineering and business administration experience in the field of renewable energy is highly desirable.
- Duties** : This is an exciting time for USAID/India's energy programs. As a response to President Obama's Global Climate Change (GCC) Initiative, in January 2010 USAID/India established the new Clean Energy and Environment Office (CLEEO) at the U.S. Embassy compound in New Delhi. With a fiscal year 2010 budget of U.S. \$22 million, CLEEO is developing new initiatives in clean energy, forestry, and water. This new programming represents the agency's largest bilateral climate change portfolio in the world. To launch these new initiatives, at the end of September 2010 USAID/India signed new bilateral agreements with the Ministry of New

and Renewable Energy (MNRE), Ministry of Power (MOP), and the Ministry of Environment and Forests (MOEF).¹ In addition to new programming, CLEEO manages ongoing energy and urban water and sanitation programs with a life of project value of \$134 million. Energy represents the largest part of CLEEO's portfolio of programs.

During his visit to New Delhi in November 2010, U.S. President Obama launched the massive new Partnership to Advance Clean Energy (PACE) program. Working with a substantial team of other U.S. agencies, USAID will have the lead role in implementing the deployment phase of this program through its bilateral agreements with MNRE and MOP.

The Project Management Specialist (Renewable Energy and Low Carbon) will report to the CLEEO Office Director and receive functional and technical oversight from an American Senior Energy/Environment Advisor. The incumbent will work with great latitude of independence and will provide strategic leadership and high-level programmatic direction and support to the entire range of Mission's energy programs, with **specific focus on renewable energy and low carbon growth**.

The incumbent will serve as the principal energy specialist and provide advisory, analytical, and design support to the renewable energy and low carbon development portfolio. S/he will conduct broad analysis of the economic, financial, social, institutional, technological advances, and environmental impacts to analyze developments and opportunities in the renewable energy and low carbon development sector. S/he will lead the renewable energy technology commercialization and innovation project under the Mission's leading bilateral energy program, PACE-D, and will be responsible for the design, planning, and implementation of the five-year, USD 25 million activity.

The incumbent will establish professional contacts and develop and maintain working relationships with high-level officials in both public and private sectors, including the Government of India (GOI), NGOs, bilateral and multilateral donor agencies, both in India and international, specifically in the South Asia Region. In this role, the incumbent will provide inputs for an enabling environment design, regulatory reform, and institutional development.

¹ See copies of the bilateral agreements on USAID/India's website at www.usaid.gov/in.

The incumbent will be a recognized expert in low carbon growth and renewable energy enabling environment analysis, legal and regulatory frameworks, planning, management, design including the financial and commercial operation of renewable energy based sector utilities.

The incumbent will serve as the SARI/Energy country coordinator for India and Bhutan and will manage all SARI/Energy activities pertaining to India and Bhutan. S/he will work closely with SARI/E Regional Office based at New Delhi, USAID headquarters, and technical and program offices to coordinate appropriate Indian participation in specific regional activities in-country and in the region.

The incumbent provides strategic and business advice on the enabling environment, legal and regulatory frameworks, market information, and facilitates dialogue with U.S. private sector companies expressing interest in renewable power sector investments in India. The incumbent acts as a bridge for U.S. companies interested in the renewable energy and low carbon development sector in India by providing technical and programmatic support on all aspects of grid-interactive and decentralized distributed generation of the renewable power supply chain including production, transmission, distribution, retail, energy efficiency, and environmental aspects.

The incumbent will supervise one or more Energy professionals who work as activity managers for various renewable energy and low carbon development activities in the CLEEO.

Language : Fluency in speaking, reading and writing English.

Knowledge : Comprehensive knowledge of the Indian energy sector and institutions working in the field is required. Thorough knowledge of energy problems, policies, and issues in India and its strengths and priorities and familiarity with regional energy and energy-related trade and environmental problems and activities is required. In-depth understanding of the GOI policies, priorities, and procedures for renewable energy sector development, rural energy access, and related environmental protection is required.

The incumbent's duties require a continuous effort to conceive and develop concepts, theories, and programs, and to solve challenging problems. The incumbent must be able to demonstrate leadership and a clear understanding of the

enabling environment, regulatory and organizational issues that are involved in the area of renewable energy development, and climate change. Knowledge of private sector project development and financing technique and tools is essential.

Ability & Skills : Ability to analyze program needs in the energy sector, especially the renewable energy sector, and identify opportunities for USAID intervention. Excellent communication skills to communicate clearly, concisely, and effectively with all levels of personnel, both within USAID and with the GOI, Indian institutions, regional governments and institutions and private sector. Ability to provide programmatic, technical, and enabling environment guidance to other project managers in the energy team as well as contractors. Must be able to develop and nurture contacts at the top-most level within the Government of India and USG. Excellent computer skills are required.

Opening Date for Applications : January 5, 2011

Closing Date for Receipt of applications: January 28, 2011 at 1700 hours

To Apply:

1. In their application packages, interested applicants **must** submit:
 - a complete USAID Employment Form, **AID/HR-EAF 08/08**, available in pdf format on the website:
www.usaid.gov/in/working_with_us/vacancies.html
 - a resume
 - a brief table not to exceed 2 pages(see the bottom of this announcement) that highlights how the candidate's qualifications relate to each of the criteria highlighted above: education, experience, duties, language, knowledge, and abilities and skills.

Applications not submitted in the specified form will not be accepted.

2. Submit **print copies** of applications to:
Human Resources
United States Agency for International Development
U.S. Embassy
Shantipath, Chanakyapuri
New Delhi – 110 021

Or

Electronic Submission to: indiaper@usaid.gov

3. Applicants must specify the advertisement number and position title in Column 1 of the Employment Form. Applications without reference to a specific advertisement number will not be accepted.

Notes:

FSN employees currently serving their probationary period or with less than one year of USG service are not eligible to apply. Employees desiring a change after the initial probation period will be required to be in their present position for not less than 120 days.

The selected individual will be compensated in accordance with the Local Compensation Plan for Foreign Service National (FSN) employees.

Applicants living outside New Delhi / NCR should note that if selected for the position, no resettlement travel or housing is associated with the position. It would be candidate's responsibility to travel to New Delhi in a timely manner for the pre-employment clearances.

It is the policy of the United States government to ensure equal employment to all persons without regard to race, color, religion, caste, sex, national origin, age, disability or sexual orientation. Due to a high volume of anticipated applications, only short listed candidates will be notified.

Summary Sheet for USAID/India Project Management Specialist
(Renewable Energy & Low Carbon Development)
Advertisement No. : USAID/11-01

Applicant name: _____

Position Criteria	Candidate's Summary
<p>Education. Master's in engineering, economics, science, business administration, or related field is required. Doctoral degree in a relevant discipline such as energy, business, or economics is preferred.</p>	
<p>Prior Relevant Work Experience. Six to eight years of relevant work experience in energy and environmental sector organizations is required. Higher More experience (i.e. 12-14 years) is preferred and will be an asset. Must have proven achievements and successful experience in broad energy sector activities – specifically renewable energy. Combination of engineering and business administration experience in the field of renewable energy is highly desirable.</p>	
<p>Language Proficiency. Fluency in speaking, reading and writing English.</p>	
<p>Knowledge. Comprehensive knowledge of the Indian energy sector and institutions working in the field is required. Thorough knowledge of energy problems, policies, and issues in India and its strengths and priorities and familiarity with regional energy and energy-related trade and environmental problems and activities is required. In-depth understanding of the GOI policies, priorities, and procedures for renewable energy sector development, rural energy access, and related environmental protection is required.</p> <p>The incumbent's duties require a continuous effort to conceive and develop concepts, theories, and programs, and to solve challenging problems. The incumbent must be able to demonstrate leadership and a clear understanding of the enabling environment, regulatory and organizational issues that are involved in the area of renewable energy development, and climate change. Knowledge of private sector project development and financing technique and tools is essential.</p>	

<p>Abilities and Skills. Ability to analyze program needs in the energy sector, especially the renewable energy sector, and identify opportunities for USAID intervention. Excellent communication skills to communicate clearly, concisely, and effectively with all levels of personnel, both within USAID and with the GOI, Indian institutions, regional governments and institutions and private sector. Ability to provide programmatic, technical, and enabling environment guidance to other project managers in the energy team as well as contractors. Must be able to develop and nurture contacts at the top- most level within the Government of India and USG officials. Excellent computer skills are required.</p>	
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